

Sample Request Letter 20

RIGHT TO KNOW SURVEY OF A PUBLIC SECTOR EMPLOYER FROM EMPLOYEE OR UNION

Date:

New Jersey Dept. of Health and Senior Services
Right to Know Program
PO Box 368
Trenton, NJ 08625-0368

Greetings,

I request copies of the most recent *Right to Know Survey* and all subsequent annual updates for:

Employer _____

Address _____

I request waiver of any fees, since this information is requested in the public interest. The information will not be used for commercial gain.

Please provide the requested information within 30 days. Thank you.

Sincerely,

Name/Signature (*Employee or Union Representative*)

Address